

# Skills Programme: Salon Management

Skills Category: Services Skills

SAQA Qualification No:

NQF Level: 4

Credits: 36



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*Unlocking your hidden Potential*

## Target Audience

**Minimum 10 Delegates**

This qualification is designed as the first qualification in the learning pathway in the Beauty sector and is suited to the following occupations:

- ❖ Make-up Artist
- ❖ Beauty Technician
- ❖ Spa Therapist
- ❖ Entrepreneurs looking to venture into Beauty Industry

## Entry Requirements

Learners accessing this qualification are assumed to be competent in: Communication and Mathematical Literacy at NQF Level 3 (Grade 11/standard 9).

Recognition of prior learning available

## Qualification Objectives

The qualification is aimed at developing the necessary task skills, task management skills and job/role management skills of those working or intending to work in the beauty industry. The learners will be able to integrate the generic salon requisite skills, knowledge, values and attitudes with those specific to the beauty industry, ensuring the business in which they operate runs smoothly and offers excellent customer service according to industry standards.

## Qualification Exit Level Outcomes

- ❖ Set up a salon.
- ❖ Coordinate and perform a salon service.
- ❖ Perform beauty services.

## Qualification Outline

ID	UNIT STANDARD TITLE	Level	C
<b>SALON MANAGEMENT</b>			<b>36</b>
<b>114592</b>	Produce business plans for a new venture	4	<b>8</b>
<b>262519</b>	Supervise the functions of a hairdressing salon	4	<b>8</b>
<b>262627</b>	Explain employment in a specific occupation	3	<b>6</b>
<b>114600</b>	Apply innovative thinking to the development of a small business	4	<b>4</b>
<b>263474</b>	Manage finances of a new venture	4	<b>6</b>
<b>263456</b>	Plan strategically to improve new venture performance	4	<b>4</b>

Modules	Notional hours	Classroom based training = 20%	Workplace training = 70%	Assessment / Remediation = 10%
<b>Salon Management</b>	360	72	252	36

Module	Total Number of days	Classroom based training = 20%	Workplace training = 70%	Assessment / Remediation = 10%
<b>Salon Management</b>	45	9	32	4

## *Course Delivery*

<b>Starting time</b>	: 08h30
<b>Mid-morning break</b>	: 10h00 – 10h15
<b>Lunch</b>	: 12h00 pm – 12h45
<b>Mid-afternoon break</b>	: 14h30– 14h45
<b>Knock off</b>	: 16h00

### *Delivery Method:*

The programme is facilitated by a competent subject matter specialist/s, which utilises the following techniques to ensure that the session is practical and experiential: Discussion; Role Plays; Exercises & Case Studies; Simulation; and learner assessment.

### *Assessment and Certification*

#### **Formal Assessment:**

Each learner will be provided with an assessment guide on the last day of the programme in which a range of assessment methods and tools will be used to assess the competence level of each individual learner.

***Feedback:***

Learners will receive comprehensive, detailed and accurate feedback on assessment.

***Certification:***

When the learner is found to be competent in the specific field of knowledge a certificate will be issued.

***Language of delivery:***

English